



CORPORATE SERVICES DEPARTMENT
Caroline Holland - Director

To all Members of the Council

Democratic Services
London Borough of Merton
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Date: 11 March 2015

Dear Councillor

Notification of Cabinet Decisions

The decisions of the Cabinet meeting held on Monday 9 March 2015 are attached.

The call-in deadline is Monday 16 March 2015 at noon

The [call-in form](#) is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Caroline Holland", is written over a vertical line.

Democracy Services

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4	Options for the transfer of the Independent Living Fund (ILF) and consultation outcome	<p>RESOLVED</p> <p>That Cabinet</p> <ol style="list-style-type: none"> 1). considered the details contained within the report, the outcome of the consultation exercise on the options for when the ILF closes and full responsibility for supporting ILF customers transfers to the Council from 1st July 2015. 2) agrees the recommended option (Option 4 in 5.2) on how care and support will continue to be provided to the existing ILF customers
5	Proposed Changes To The Non Residential Adult Social Care Fairer Contributions Policy	<p>RESOLVED</p> <p>The Cabinet</p> <ol style="list-style-type: none"> 1). agrees that the charges for MASCOT, for those customers for whom the council arranges support, to become part of the council's overall Fairer Contributions Policy, 2). agrees that option 5 be the preferred option for the MASCOT service
6	Financial Monitoring January (2014/15)	<p>RESOLVED</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1). notes the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £4.205million, 2.6% of the net budget, at

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		<p>month 10. This was a reduction of £393k from last month.</p> <p>2). notes the virements contained in Appendix 5b and notes the movement of budget from the capital inflation contingency in paragraph 4.2.2 encompassed within the Capital Strategy 2015-19 as presented to Council on 4 March 2015.</p> <p>3) authorises the Director of Corporate Services in consultation with the Cabinet Member for Education and the Deputy Leader and Cabinet Member for Finance, to settle the outstanding issues with schools on the PFI scheme on the basis outlined in this report</p>
8	Customer Contact Contract Award	<p>RESOLVED:</p> <p>That Cabinet</p> <p>1). approves the award of a contract to Organisation A for the provision of:</p> <p>a. technology and associated services for the Customer Contact Programme, incorporating:</p> <p>i. a refreshed website and content management system that facilitates an increase in online self-service transactions;</p> <p>ii. a customer account facility that facilitates easier online, face to face and telephone interaction between customers and the Council;</p> <p>iii. an upgraded contact management solution, including appropriate integration with existing line-of-business systems, to allow more customers to complete their transaction in a single visit and reduce avoidable contact.</p>

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- b. a replacement electronic document management system and associated services.

The contract will commence on the 2 April 2015 and be for a period of three years with the option to extend (exercisable at the Council's sole discretion) by three further increments of 12 months each. The maximum possible contract period would be no more than six years.

- 2). delegates authority to the Director of Corporate Services in consultation with the Cabinet Member for Finance to procure additional services offered within the contract.
- 3). delegates authority to the Director of Corporate Services in consultation with the Cabinet Member for Finance to approve any final amendments to the Customer Contact contract as may be agreed during the Preferred Bidder stage.
- 4). delegates authority to the Director of Corporate Services in consultation with the Cabinet Member for Finance to take the decision to extend the contract by three further increments of 12 months each as detailed in recommendation A.
- 5). approves the procurement of scanners in accordance with the council's Contract Standing Orders as part of the programme as set out in item 10.10.
- 6). approves the procurement of system integrators (APIs) in accordance with the council's Contract Standing Orders as part of the programme as set out in item 10.11.

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9	Household Reuse and Recycling Centre Procurement	<p>RESOLVED</p> <p>That Cabinet</p> <ol style="list-style-type: none"> 1). approves the recommendation of the South London Waste Partnership Joint Waste Committee to approve the appointment of the Preferred Bidder, as identified within the report, in relation to the procurement exercise that has been undertaken by the Partnership for the management of Household Reuse and Recycling Centres (HRRC) including Garth Road. 2). approves the recommendation of the appointment of the Reserved Bidder, as identified within the report. 3). agrees, subject to approval of the above recommendations by each borough's Executive Committees, and financial close and 'fine tuning' discussions with the Preferred Bidder being resolved to the satisfaction of the Management Group and there being no material changes to the proposed solution beyond the scope of the proposed solution set out in this report, the Chair of the Management Group, acting in consultation with the Chair of the Joint Waste Committee, the Management Group, Merton's Cabinet Member for Environmental Cleanliness and Parking, Merton's Cabinet Member for Environmental Sustainability and Regeneration and the Legal Lead of the HRRC procurement, be given authority to request and advise Croydon Council as Lead Procuring Authority to enter into the contract and agree all necessary documentation without further recourse to this Committee
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Merton Council - call-in request form

1. Decision to be called in: (required)

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2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes – see part 4E section 16 of the constitution

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor’s email account (no signature required) to democratic.services@merton.gov.uk
- **OR** as a signed paper copy to the Head of Democracy Services, 8th floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864